

Numbered Memorandum, RM 07-28: "NWM 16.2007 Announcing the issuance of General Records Schedule (GRS) Transmittal No.17"

Below is a memorandum from NARA regarding the issuance of "General Records Schedule (GRS) Transmittal No. 17.

Susie (Roxzanne) Jones
301-903-0593
roxzanne.jones@hq.doe.gov

-----Original Message-----

From: RM Communications [<mailto:RM.Communications@nara.gov>]
Sent: Thursday, August 02, 2007 4:22 PM
Subject: NWM 16.2007 Announcing the issuance of General Records Schedule (GRS) Transmittal No.17

August 1, 2007

NWM 16.2007

MEMORANDUM TO FEDERAL AGENCY CONTACTS: Announcing the issuance of General Records Schedule (GRS) Transmittal No.17.

GRS Transmittal 17 announces the addition of five new items, under Aircraft Operations and Maintenance records, to GRS 10, which currently provides disposition authorization for certain Motor Vehicle Maintenance and Operations records. This and other General Records Schedules are available on our web site at:
<http://www.archives.gov/records-mgmt/ardor/>.

Please review this transmittal for instructions on distribution requirements and guidance for actions necessary if you have a NARA-approved schedule for the same series or system of records. If you have any questions, please contact the Life Cycle Management Division archivist assigned to work with your agency. A list of the appraisal and scheduling work groups is posted on the NARA web site at:
<http://www.archives.gov/records-mgmt/appraisal/index.html>.

PAUL M. WESTER, JR.
Director
Modern Records Programs